Plaques are ordered from:

Sutterfields Plaque and Trophy Co., 606 Main St., Beech Grove, IN

317-782-4363

sutterfieldsawards.com

Email to debbie2sutt@sbcglobal.net

They have on record what we've ordered in the past. The Kate Milner Raab plaque is 9" x 7" walnut board with black brass/gold plates laser engraved (see <u>PRESCLUB 2020 rabb award.pdf</u>). Not sure if it's the same description for the COA plaque, but they'll have it on record.

Sample email text for Kate Milner Raab plaque request:

Hello, Debbie.

My name is XXXXX. I'm the current XXXX for the Woman's Press Club of Indiana.

I need to order a Kate Milner Raab plaque (9" x 7" walnut board with black brass/gold plates laser engraved--see attached), with the following changes:

-- Change the year to: 20XX-20XX

-- Change the name to: XXXX

--"For (state reason)".

The bill for the plaque can be sent to:

Julie Slaymaker, Treasurer Woman's Press Club of Indiana 5161 Washington Blvd. Indianapolis, IN 46205

Thank you for your time, and please feel free to call me with questions XXX-XXX-XXXX.

Sincerely,

Name, Title

Woman's Press Club of Indiana